

AGENDA OF MEETING – DRAFT MINUTES

Purpose of Meeting:	Fire Standards Council Fall 2020 Meeting		
Date:	September 26, 2020	Location:	AFD Training Center, Building C 1150 Airport Heights, Classroom 8 & 9 Anchorage, Alaska Web participation: AFSC Fall 2020 Council Meeting Phone +1 (872) 240-3311 Access Code: 495-508-333
Time:	0900 – 1700		
Agenda Version	200926 V1		
Page:	1 of 30		

I. Call to Order –Chair – Dan Grimes		0900
- House rules – Chair, Dan Grimes – Review - Lunch – Plans - Coffee, cell phones, breaks.		
II. Roll Call - Chair – Dan Grimes		
Seat A/ Brian Long Seat B/ Christian Hartley Seat C/ Sara Garcia - Vice Chair Seat D/ Jerome (Jake) Bender Seat E/ Christopher Edsell Seat F/ Christopher Steeves Seat G/ Joseph Dingman	Seat H/ David Lundin Seat I/ Walt Weller Seat J/ David Gibbs Seat K/ Richard Boothby Seat L/ Dan Grimes - Chair AFSC Clerk – Dawn Bundschuh BFAST FTA- Mark Brauneis Visitors:	*Call in **Absence Excused
III. Visitor Recognition – Chair – Dan Grimes - Action		Exhibit
- Welcome Visitors		
IV. Approval of Agenda – Chair – Dan Grimes – Action		Exhibit
- Amendments - Motion to Approve - 2nd from -		
V. Approval of the Minutes - Chair – Dan Grimes- Action		Exhibit
- Amendments - Motion to Approve - 2nd from – w/amendments – changes to page 10; Christian Hartley, 2nd by Dan Grimes – approve minutes as amended. Approved. Spring 2020 meeting.		
VI. Review Statute & Mission/SWOT Grid– Chair – Dan Grimes – Review		Exhibit
18.70.320-18.70.369 statute read – include in future		
VII. Review Strategic & Operations Plan – Chair – Dan Grimes – Report		Exhibit
A. SWAT: Strength; Weakness, threats, - recognize where we are at how are we doing, what are we doing well, what are things of concern. B. Open for discussion – strengths/weaknesses – hear a lot of the pieces, council as a whole, overview. – do from scratch – what document is usually in this spot? Spent very little time here, we were functional, when those are		

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	2 of 30

working, we don't change, over the years, we have drastically changed. The plane is flying lower and lower to the ground, still skimming the treetops, and not getting any higher. Fundamentally broken system. To paint the picture – from 2009 to 2015/2016 on a straightforward approach, identify and select standards to support along the way. That's why we get paid the big bucks, what happened was, the standards we have and identified have grown and the staffing has not. There was more testing and 2015, how can we make this better, the workload is becoming too much for the people in the places doing the work. 2016 identified more work; need additional personnel. As soon as we started moving forward to ...our budget was cut. Instead of increasing personnel, we lost a person. Then mashed together with the TEB, which created its own separate functionality issues, perhaps this is better, and work could be shared. That has not materialized. So snapshot, we are climbing, the workload pushes us down, we ID that problem, let's fix it, then we aim for mother earth again, instead of providing additional funding we took another hit. We do know what we need and knowhow to get there, but there are some fundamentally pieces. Change the way we fund the council, find additional \$ to fill those positions on the council to better disperse that work. Get back to solid business Practices. There are no guarantees that would work we were clearly moving that directly last fall. Early Feb 2020, great conversation for alternative funding, support of commission of DPS, fire marshal on board, a lot of things coming to bear – lots of people talking about us. People in the legislature were saying our names, putting us on the map as we say as the preverbal squeaky wheel. Intent was to build on that, hold spring meeting in Juneau and go up on the hill to speak to legislators we, but a funny thing happened. We were in a different situation, locked in our house, shoot our fist to the world, and did not get the legislative visit at all. Been postponed and will remain to be seen what the legislature is in January. In the meantime, a lot of work, not a lot of people to do the work, departure of FTA, ½ time quasi administrator, Gordon left – interim administrator, Virginia, that tried to keep the ball rolling. Hired Mark, when did you start? Mark Brauneis -, in June - or those that don't know, comes from a long career in Fire Fighting; Chief of JBER, been on board for a while. Strengths weakness, opportunities, threats. Have seen weakness due to all of these things that have occurred. Talk about our ops and strategic plan, go through those to see if we are still on track. It might be the time today to look at that and set some clear goals. I think we deserve that on the council and our administrative people deserve that to move forward. That's where I would like the discussion to go.

- C. Christian: for clarification – discuss our viewpoints how we are addressing our vision.
- D. Dan: each of you represents a different perspective and constituency on the council. I described our weakness and what our past has been. Things perhaps you have seen
- E. Christian – your macro view is accurate; not a list to anyone on the council; have not had a strong presence in the wheelhouse for a while, with you coming on board (Mark) when there is no one in the wheelhouse,

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	3 of 30

- F. Our current standards accreditation – when we should have adopted, renewed, haven't made much progress since 2018. Good to steward that. Some classes teaching 5th edition, 6th edition, some are
- G. Sara – side talk:
- H. Christian spoke;
- I. Lundin spoke – strategic in the packet, don't want to go through this – now we don't have it and are looking for it.
- J. Conversation between Dan, Christian, David Lundin –
- K. Dan: we don't' meet again for 6 months
- L. Sara – don't' set a time
- M. David – the only time spent is the week prior to the meeting – nothing happens until 5 ½ month – weekly meetings are too often; monthly might be accurate – getting a group together the size of this is difficult to do more frequently than we do now. I think that is the same for our committees and the standards. Committed didn't meet, nothing to report.
- N. Mission/SWOT page on screen – Dan: Strengths.
- O. Mark B. – Chair if I may,
- P. Dan: yes,
- Q. Mark: On Friday, to try and get in touch with fire dept.'s you can't ask for everything if you can't give something. We are working to improve that process. Sara is saying, is reset, really.
- R. Richard: especially since COVID – there are a lot of fire chiefs, then before, amazes me that we haven't, yeah, tis, its, I think this year we had a 132 registered (Lisa, I can look) actual infers 170.
- S. Dan: Scroll up Dawn to show the Weaknesses. Enforcement?
- T. Christian – there is no de-incentives; it
- U. Dan: in the statutes you do not have to hold any of these certifications. The Fire Marshal's office will have these trainings and curriculums, you are not have to take them.
- V. Christian -now you need to pay us to buy a curriculum, to pay for..
- W. Dan:.
- X. Christian – like Mr. Lundin said, is it really a weakness
- Y. Sara – when we seek funding
- Z. Dan:I think that's low hanging fruit; however, it is a real point, and not all states are set up the same.
- AA. Richard: I get kickback legislatively – I always go back to NFPA, that's the hardest part to it.
- BB. Dan;

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	4 of 30

CC. Christian – in Alaska we could do that, we have mandates for police.

DD. Dan: police standards say you have to meet - there is no public; at state level, except at federal level – FBI.

EE. Christian – we just say please.

FF. Dan: more people in FD than police in Alaska.

GG. Joe: on EMS side they have to have so many EMT's to run an ambulance. We have a registered in Barrow, the outlying – don't

HH. Dan: we could, we haven't, we could.

II. Christian – NHTNA behind, fire service has "please", we don't want to put too much burden on volunteers, villages – someone from a remote village that has 10 people, trying to meet the same standard as anchorage. If you set a minimum standard

JJ. Richard – my issued – you can't have it both ways; thru NFPA those mandates are already there. The two worlds are not that far apart.

KK. Christians – EMS had national standards, Police has standards, Fire does not. I believe in a min. standard, however, for the

LL. Lots of cross talk – Sara, Dan, David Lundin –

MM. David: why would we enforce, as an engineer, I deal with this on a regular basis. If you get sued – you better be able to say why you didn't meet the industry standard. You still better be able to answer in civil court.

NN. Joe: fire depts get lazy

OO. David – that's a risk

PP. Dan: standards tracking – come back to some of that – who's responsible – we've deferred to who has jurisdiction. They have their own internal responsibility for their people to be safe.

QQ. Joe: manipulate those

RR. David: we set that bar – here is how you met a standard, set the bar, enforcement already

SS. Sara: goes back to accreditation side of the house, when they submit their stuff

TT. Joe: we don't have to do that for...then they get lazy after that.

UU. DAN: short conversation about that this morning, finding a way

VV. Can't identify who is talking.

WW. Role up: Dan Grimes Chair – looking at bottom half of SWOT analysis – opportunities and threats. Opportunities exist. I don't know about staff available.

XX. Christian – we have Mark.

YY. Dan: we don't have the number of personnel as an opportunity; it would be on weakness –

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	5 of 30
ZZ.Sara: Mark is only 50% for council.	
AAA. Dan: I don't see that as an opportunity.	
BBB. Dan: review and add – Threats – these are spot on. Constantly under for loss of funding. Behind in standards review and adoptions, and changes. Both accurate and seeing that manifest in discussion we are having now. My goal is to look at this together. TABLE this – to the end after the administrator's report and circle back to these.	
CCC. Christian: under new business	
DDD. Dan: should be old business. Another comments.	
EEE. Dan: Motion to move items 6 and 7 to move into OLD business after committee reports and administrative reports.	
FFF. 2 nd by Christian Hartley, -	
GGG. Dan: Any apposed. Break until 10:45.	
VIII. Administrator's Report – Administrative Staff – Mark Brauneis	
Communications Report	
1.	
Budget Report	
1. Christian: deficit in travel, rolled forward	
2. Boothby: purchased all tickets, we still own, still to be used and did not get that money back.	
3. Dan: are those tickets just for the council or go back to DPS and are sed	
4. Richard: they go back to us – no, if it was BFAST, they could be used through out DPS, for AFSC is no,	
5. SARA: is there an expiration date?	
6. Richard: I don't' believe so, Dawn do you see those, Judy and the OAll's are tracking.	
7. Sara: can you carry for – where did the \$150K come from	
8. Mark: Premark, 2018, we are collecting more revenue than we are expensing, they keep rolling it over – this past year it was between 33,900 – 37, as apposed to what we have expensed and sitting in our account.	
9. SARA: well you said something about	
10. Mark: last year, FY19,	
11. Sara:	
12. Mark – we were sitting at about 150K; because we haven't spent carry on. Contractual reduced to \$118, further reduce by bringing them on.	
13. DAN: our carry is now at \$118 today, including the 37K from FY 20	
14. MARK: that will reduce further.	
	Exhibit

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	6 of 30

15. SARA:

16. Richard: last year was \$152, then we brought Ian and Chris Lau on; on 6/30 at close of business \$118K left. Depends on how much we use

17. Sara and Rich discussion – negative side to that, SPDR, that's the money they brought in. We do get GR money; Dawn's position, And a little bit more not much more.

18. Dan: that's encouraging, we will have a use for it.

19. MARK: QuickBooks Dashboard slide – we are moving to using fiscal; this reflects and is accurate to last night; fairly up to date. Want to sit for a moment – overdue money; about migrating this function over to their platform. Where are the teeth for us to collect overdue; there is none by statute, we cannot. We went around this tree for a while – overdue invoices for \$1,425, put out a formal letter to those that are in arrears, in fact. I'm not convinced – we have found some of those did pay and that number may zero out soon.

20. Dan: Spring or Fall, 2020 meeting – let's try to cut to the chase so to speak, probably don't have a lot of teeth. Voted in a process; no certs without a payment.

21. SARA: Scores were released without / payment – don't release either without payment.

22. Dan: if they get scores and know they didn't pass, less likely to pay if they think – well if they are responsible for their own pay. What am I going to get – nothing. Got to take another pay.

23. Dawn: UAF/CTC.

24. DAN: there were some, John George came in the fall and presented for his internal reasons. He has people to report to from a collegiate standpoint. We were trying to accommodate him, if those scores are slipping out.

25. SARA: If this

26. Dawn:

27. Dan:

28. Dawn:

29. Mark:

30. Dan: surprised because the state does a lot of things; I feel that somewhere in there there is a process, I do believe – that is a function of your office to track that back; The biggest piece is we place the expectation moving forward. That's a big incentive to write your check on time – if you don't do that, you don't get that.

31. Mark: yes, we are getting pushback and feedback; have released just scores to them – Fairbanks/UAF/CTC – we had the conversation internally. It does create more administrative work upfront, slows things down – what the solution there is, again, as I move out of the observation into, the appraisal component – once we dig into it a little deeper.

32. SARA: I' curious – the increase of workload on the front end – you'd

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020	
Page:	7 of 30	
	think it would just flip. 33. Christian: is it not a requirement with accreditation that they comply with the directives – 34. Dan: 35. Christian: AFD did a FD II, on the day of your test you come in with a verification before they get the test. I have to prove I paid the bill. 36. Mark: The local area has not embraced that; I don't want to get into too much of who did what we did. 37. Christian: I support that they pay upfront – they should pay for that service, the time it takes the Certification Clerk to go through the process. 38. Dan: checking in on a process – perspective: a. we are following the process. 39. Mark: as we migrate into the state system is to get that to zero 40. DAN: We saw the travel lifted; we did not update the departments – with the change to use CO's that are willing to travel 41. MARK: we will close the loop on that.	
	- CO Program & Test Management Report 1.	Exhibit
	- Certification Outputs 1.	Exhibit
	- Legal/Regulations and Ethics Report 1. Self-reporting of person in a seat not qualified, B&C asked for a solution; what do you think is appropriate. Because we had our spring meeting and we suggest he stay in that seat until we fill it end of the year. B&C said that is appropriate. Work out for a seat that is open and will fit. We do have a member of the public, over 2500 coming open – quite possibly David Gibbs called Dawn yesterday and is stretched thin and will step down however wanted to call dan first. 2. DAWN: B&C requests each person interested to please fill out an application, so they know you are interested, then please call them with your questions directly. They were very pleased to have a call. 3. Dave Lundin – question about Seat C, D, E, F – interpret the (Non-Chief Officer) for those - 4. DAN: this started here 5. Christian: these members may not, while serving on the council be a Fire Chief. Battalion Chief – specific to Fire Chief not chief level officer. 6. DAN: as they come up, ask for a ruling from B&C. 7. DAVE Lundin: Sara / Walt reapplied? 8. SARA: 9. Christian: Is Joe having to step down, before the next meeting. Before the next seat comes open.	

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	8 of 30

10. DAN: When they fill that seat – they will automatically address – he will contact B&C re: resignations. Not ineffective / effective and a participating member.
11. Dawn: B&C said they were busy this year and may not have reached out to expiring members.
12. DAN: boards of fisheries gets a lot of attention and ethics reports.
13. OAI to be hired, rewriting the PD's to be homogenous for cross-over; not council business – have one person out for a month. Fortunately, for COVID, it's a showstopper due to stove pipe effect in play. Don't want to get into that we haven't fully decided how to move forward.
14. Christian:
15. MARK: gotta get this guy to give me \$\$ to hire
16. DAN: cross over – unless something has changed; BFAST one unit, the way that we started moving forward as Gordon is leaving; was to pull in training and ed side some work load shared? Can you share with us as a plan if you know how people are being used, they are supposed to be assisting with council business. How are people tasked to assist?
17. MARK: yes, in generalities. Process primarily focused adoption of standards and NetEam; take advantage – refocus towards Training and refine the division of labor the way its broken out now. Each TS has a series of standards to shepherd, not sure that will change; focus for employee utilization – focus for a week out of the month; the pendulum is swinging too sharply to the standards side – only to that for a bit, we are still in the infancy of this combination. Okay, watching how that develops organically, move forward by spring - defines the roles/responsibilities. With timelines and processes. Annual calendar – who, when due, responsibility. Rather than an individual is responsible for 1035, that doesn't explain what. Without losing our ability to get out and teach, train, manage training programs.
18. DAN: Yes, that answers some SWOT. , big concern, COVID and opportunity to slow down – because no one is doing classes, etc. Don't see progress we were hoping for. Spring – strike while irons hot – lightening happen; I don't think we got there – worried when process starts back up, training pick up, not to kick a dog while it is down -talk about where people are frustrated, directed at training rather than standards, people have felt for a while their training is NOT being met by that side of the house, Fire Marshal is aware, budgeting and not having \$ to throw at it. If, if, if,. spend it here. The real point there is always the goal, fi we start getting money, it starts to minimize that work as training builds, there is shortness of staff. We rely heavily on the administrative role to guide this. Volunteer council that does not have a role in that day to day role.
19. SARA: when we are talking about the committee members doing work and a couple of times for solutions, everyone is spread out, who is going to do this work. Test vetting: do we bring people in for a weekend – FADO, bring everyone together and talk about the skill sheets and we

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	9 of 30

are all done?

20. Christian: can we do this with 16 standards?

21. ASARA: we can and its not every year, bigger than just what are you going to do wit your office. There are other avenues we should explore rather than continuing to talk about other possibilities.

22. MARK: the biggest thing I see is continuity through time. A standard should sit through that continuum somewhere. We know that the e spring / pick a meeting – we need a three-day work session (retreat) and know that's what we are doing. Its programmatic and linear. I'm taking that on myself, to present, it helps me operate, here's what's due, when its due, balance full time staff and the work we are doing here. That's kind of a 30K foot view.

23. CHRISTIAN: programmatic and Pragmatic, can't speak for the Fire Marshal, I like the idea of the work sessions – getting the work done. To let the state, while our council is primarily funded through = we will need to quadruple the travel, may be a harder sell to get support from **UGF**

24. Budget thing

25. MARK: How do we employ those resources, if I know 3 years out, maybe 3 years is not the number – to build the budget – when I talk to the people with the money, we can program that forward just like step increases for employees. What I am recognizing is the lack of a plan B, in the event the legislature changes our budget by XX%. We end up on that eye chart where we cannot get anything done.

26. DAN: Administrator sometimes do very little work, committees do most – however, the Administrator ended up finishing up. Unfortunately, how we've done it plan B.

27. Joe: what does it take to update and NFPA standard.

28. DAN: 3 prongs: we are not in the business for new standards, up for revision every 4-6 roles, they don't always hit that mark either. What changed, are there changes we need to make because the standard changed substantially – language, so different to cause a major shift in how we do things –

29. Christian: moved fire prevention out.

30. DAN, yes – so there's that analysis and decision point – what has changed, drives the skills review, how to build the skill sheets = JPR, need to build new ones; then the Test Bank Review = Certification Directive update – that's it. Sometimes they are heavy and sometimes light – 3 prong approach.

31. LISA: Doesn't take a long period of time. Doesn't do anything before 2 weeks before the meeting – NFPA documents comparison takes a couple of hours, skills – couple of hours, doesn't take too much time – its spread out, to a committee of volunteers – don't have timeline – training staff head of committee to do the legwork;

32. JOE: training committee has had a lot of changes, trying to update the standards we got too – do the ZOOM meeting for about 6 months and just tell everyone what we need; base camp email – each one had

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	10 of 30

to write 5 scenarios for practice skills. We all did it, took time – how much passion you have for it. Do something like that doing ZOOM.

33. Dave Lundin – Sara and I talked about how to get the committees to do the work. Have staff be the lead, then do some prep work – get together and do it this weekend. It's the standard and amount of change – if you have already done a doc compare – NFPA

34. LISA: they do, highlight everything has been added.

35. DAVE: maybe staff have one that in the past – get together and knock it out, couple of sessions. People in Mat-Su and here to do that, I understand travel is a challenge. Oh, let's get some people in the Fairbanks area and do it virtually and get them together. When you let people do on their timeframe it drags on.

36. SARA: diverse representation on the committee; this only works for one area the way the skill sheet was done. People don't really know they can be on a committee. Its not the state /council making this up – its your voice if you participate on the committee. Someone was supposed to VET that FADO test, and here we are.

37. DAVE: I have 20-years in the fire service; I have never been asked anything to assist.

38. SARA: I did send you an email and a request.

39. DAVE: we have no idea how many ff across the state are SME's that can assist.

40. SARA: there's an awful lot of hands that can go up, all you have to do"...

DAN: Chair: We know the committee process is not as functional as we want it to be; having the committees are critical – it's the piece that cannot go away or we are in a vacuum. I want t say100% that I completely think there is no way we can do this without bringing people together more in a functional shortened time frame to make this happen. We don't do a great job of training / giving direct ion for what they need. Mark is talking about t processes and I think get concept of building a process is what we need so a committee member knows what they need and what to do. Last reviewed XXX, coming up XXX, exactly what they have coming their way. Phone calls should be happening, that part is critical – bring them in to work – call it collaborate / supervise and carve out finite parts of time – a little bit babysitting.

41. SARA: plenty of questions that have to go back and forth, do we ask the council for acceptance over this.

42. DAN: drastically minimizes; I am in support of this – hope the council is; single unified voice to have the Administrator move forward now with the costs / roll-overs / carry forwards / we have some money – we spend it today and plan it today – we will know how far that money goes. We start immediately on that process – my recommendation. Committee part needs to stay the same – be in one spot together to do work.

43. Christian: I don't think that is a bad idea;

44. DAN: talking about rolls and people that will do the work; dual role –

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	11 of 30

can be good shepherds too, get work off their desk – to focus on their own jobs.

45. Richard: Us SPDR started building; you and I and Gordon had the idea to do the meeting in Juneau to release the group to the legislature. It is this groups responsibility to know what's available and support going forward, speed that process up

46. SARA: We just have to be moving forward – to Joe's point, I think we are underutilizing the tools we have. Being in person is ideal for a lot of reasons, we could do it all virtually that's the new ideal.

47. Christian: Would it be possible for consideration – do a bi-monthly, invite one of the committees to work – coming to the standards council office to do ...what day are you meeting. Have the committee chair schedule, administrator could administer and get it on task. We have 15 committees; in 2 years it will be all be done. If not, do we need new people on the committee, I don't know if every two-month meeting would be every 2 months – only small doses.

48. MARK: production surge built into the process, timelines – not going to tell you that would work, the idea you are putting forward is in line – whether we use technology. The standard and amount of work we are doing, if we have to do a total rewrite – yes, in the room.

49. Christina: 472/

50. Mark: yes, that is done

51. DAN: that didn't change drastically

52. SARA: packets for vetting; some outstanding ones – alleviates the tracking, that is a huge chunk

53. DAN:

54. SARA: gives the opportunity – talking about skill sheets – airport ff;

55. Christian: committee work – I like your idea (SARA) have an 8-hr day prior to the meeting to do committee work

56. DAN: not everyone – Mark are you hearing loud and

57. MARK: something for spring

58. SARA:

59. DAN: you have a finance and an executive committee to vet that stuff, both of those are available. We expect you to run the office and manage the budget as you see. We were waiting for a report on 1041 for you to do the work – are we doing the work first, adopting, or doing the work,

60. RICHARD:

61. Dan: One of our members had a previous engagement at 2:30pm, we do still have a quorum.

62. MARK: First slide

63. DAN: thank you for your first report, take a 10 min recess until 14:53hours.

64. DAN: reconvened 14:54; START WITH NFPA 10

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020	
Page:	12 of 30	
65.		
IFSAC/ProBoard Report	1.	Exhibit
- AFSC Current Seat Status update - Sara Garcia, Seat C: Fire Fighter Representative / ASFA – expires October 15, 2020 - Joe Dingman, Seat G: Volunteer Fire Fighter / Under 2500 Residents expires October 2023 - Walt Weller, Seat I: Public/Under 2500 Residents, expires October 15, 2020		Exhibit
- Database Management Platform Update - Slide H. Shotgun approach, be all things to all people at once, upon my coming we have stopped that. We are taking one test run it through – NetExam's Hazmat, bugs worked out, process to implement in an orderly fashion. Lot of data; got to watch hazmat awareness go live, Administrative work to do before going forward. Using the Deputy Fire Marshal's, J&B seats, provide the certification, log on to NetExam take the course all the way through and tear it apart. Once I am comfortable with the solution, we will move forward with other courses. November 3rd deadline to provide a product. - Estimating Dec 2020 complete – - Operations as well – not had a chance to look through it all. - DAN: revisit for a second the DEC part of this. Explain how DED and Net exam are connected. - MARK: for training / copy write we have purchased J&B, its still packaged and within us, just not in net exam. - DAN: it just does testing? - Mark: it can do both - DAN: Net Exam cannot upload someone else's copy write material - MARK: DEC fronted us the money to buy the program - DAN: when the grant started, mentioned Nov 3 and Dec. - MARK: Nov. 3 is a meeting with DEC to be ready with a product. - DAN: appropriate to request something from your office what grant assurances - CHRISTIAN: track the period of performance - DAN: haven't heard the whole back story of the Grant, if you don't meet the assurances it has ramifications to the budget. Get that as a deliverable. - MARK: one single point of success to build off. Currently have IAIN Miller back on board to affect our steps and duplicate it every time. Fine tune one product first, then move onto the next ones. We can put a		

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	13 of 30

priority list out on how we will move through that.

16. **DAN:** I think there are some hurdles we have had to leap through; short-term non-perm, as the Chair I would like to see a plan moving forward, anytime we have a SME in the moment, someone has to maintain that over time; it has been specific to one person, we are going to find ourselves in a position that may be uncomfortable as we move forward.

17. **MARK:** job description is very specific on deliverables for Iain.

18. **RICH:** What I just gave to Mark is the contract signed by Gordon, it is an RSA not a grant between one agency to another. I will let Mark speak to that.

19. **MARK:** process began 2018, correction for the record, it is not offered under a grant, state agency to state agency RSA, comes with / **we can provide it as part of an exhibit for this slide as well.**

20. **MARK:** Those dates are in still.... our funding stream lapsed in June 2019 from DEC. So probably won't bring that up in this meeting, going in with a positive.

21. **LISA:** that payment covered the purchase for the Tablets and the NetExam, it didn't lapse, it was used, and it is done now. Part of that money put forward, the receive this training – primarily training and testing as a secondary – their constituents don't pay, there was not a funding lapse, it was used. Now we need to provide them with the training.

22. **DAN:** my department has a ridiculous amount of software solutions that our department functions under, do we absorb that forever or only that this becomes a testing platform across the board. I am curious what that cost would be moving forward.

23. **LISA:** the current certificates are significantly more than w –

24. **MARK:** based on usage and how many tests, based upon the paper we are offering now.

25. **DAN:** how to

26. **David:** ask Lisa how the online testing platform work for rural testing?

27. **LISA:** no, we don't do the paper testing with scantron and LXR, it is a multiple choice and they circle the answer.

28. **David:**

29. Lisa: Dawn's office doesn't grade those tests, they are graded on site, remedial training is completed

30. **DAN:** more questions, yes, separate, similar. **IMPACT:**

31. Lisa: comments re: **IMPACT** – pros and cons – big companies may not do it on the spot, my question would be – like DMV, how much would it be to buy into their system.

32. **SARA:** look at EMS does, have one system – would be idea, there are some opportunities there. Going with NetExam. I don't believe they will talk to each other, testing on one side, and then how does it talk to

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	14 of 30

IMPACT for workload.

33. MARK: no answer right now, my push is that we can get a test component to build off, to that end, you are right – it's gonna be a separate system. Be a performance measure within the office. Unless we find a stand-alone system that is really expense.

34. LISA: regardless of what system – the certification will require someone to go in and issue the certification. That is the small part, take away a huge workload of paper certifications. IMPACT is to track all that other things behind the scenes.

35. MARK: Database Management slide answers in GREEN:

36. 1072 Hazmat returned; Chris Lau is helping me get through all the correlation sheets completed. All Hazmat wrapped up, to include the special mission specific components by 30 Sept. to follow up with IFSAC and the next one will be Fire Officer II, to familiarize myself with the system. Getting ahead of myself, not going to read this, awareness is completed, operations by 30 Sept. Some our on Technician. NFPA 1001, status unchanged, we do have the skill sheets.

37. NFPA 1001

38. NFPA 10, fees for the test \$25 for test/\$25 for administration certification fee. NFPA 1035, have correlation sheets on that. 1041, disconnect, we have 9 of 13 validation packets returned. Be some follow-up there. Maybe they were returned before I looked into these, speak with Iain on that. IFSAC FSI III, is back, I take zero credit for that, Pre-Mark.

39. Joe: FSI III – nationally transacted over for those that previously. I am FSI III,

40. DAN: what we have done in the past, is a grandfather period – anytime we adopt a new level, people that held it thru other means, should have the ability to do that. Timeframe and wording,

41. Christian: 6month or 12 months, or prepare to retake the class

42. DAN: You have this

43. RICHARD: Hazmat Ops, my thing is to let people know that it is available.

44. DAN: let the people with

45. Mark: Iain Miller – beta test/manual / cert tests guide from that.

46. Mark: FO II

47. NFPA 1021

48. NFPA 1002 – FADO Driver / Pumper, MWS, A

49. NFPA 1033 – CFI 2014, status unchanged from the last meeting.

50. NFPA 1407 – structure in NetExam is complete

51. NFPA 1003 – Airport FF, technical

52. NFPA 1006 status unchanged.

53. MARK: provide a recurring update to keep even and on the same page what that looks like and how to do that for the council.

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020	
Page:	15 of 30	
54. DAN: 12:30pm to recess for 45 minutes, return. IF we try to rush through this, we will have a problem. Let's recess until 1330. 55. Reconvened at 1335 – continue with administrative report		
- Bureau of Fire Accreditation, Standards and Training Operations Update A. Org Chart B. Ops Chart Hierarchy C. AFSC STNP D. Fire III added, FOII next E. Fire Standards and where we are F. DAN: don't see – is this G. SARA: Committee taken care of; 1035 is done, not yet published. Colors – need to be addressed. Don't know that we have actually been adopting the updates / standards, don't have the formal list of ADOPTION dates, need to add a column for the adoption date. H. Christian: Looking at 1001 I. Lisa: 2013, adopted in 2014, updated in 2017, adopted in 2018. Current NFPA edition; switches out every 5 years/ 2 years grace period. J. DAN: K. SARA: L. Not the best graphic to be doing – revisit. Not revisit this graphic. M. DAN" commit to talking about where we are and where we need to be? Where we are at on the accreditation and revisions. Let's revisit as part of the committee reports. N. DAN: here is who is the seats, what seats are coming up and in ne place why we have O. DAN Christian / Dan – do the other format. Make it better format. P. MARK: what additional to Q. the likes this format better, references the document before the. R. DAVID: replace this information with the archive one; S. MARK: these are the 12 / 11 members page; anything to address T. DAN: address – looks mostly accurate. U. DAWN: run this format by B&C		
Break		
IX. Technical Advisory Committee- Progress Reports		1045
Standards and Certification Summary- A. Current List Review		
NFPA 10: Portable Fire Extinguishers - TBD (Christian Hartley) A. different adopted year. B. DAN: to review – we were waiting for C. LSIB has been in charge for NFPA. based on the current state		

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	16 of 30

which referenced a different standard. Ours is to adopt - blame Dave Lundin; - full authority and whether we could test to the standard. Based on IFSC not AFSC. D. DAN: what we decided was we are going to test to whatever the current standard – doesn't matter – we will recognize what the state recognizes – clears off us; stay adopted with the User group, why are they getting that E. LISA: NFPA 10 – LSIB; existing test bank uploaded (SEE MINUTES FROM SPRING) Certification fees: \$25 for test / \$25 for certification / \$50. Who will validate that test bank? Committee going to do it – is that the outstanding piece. The notes here say the test bank needs to be validated. F. RIDCHAD> the 2018 codes are not moving forward, G. LISA: that means we a good to go – activate in NETEXAM H. DAN: thought we had crossed this bridge and waiting for NetExam I. RICHARD: waiting for 2018 codes, process has changed now has to go to Commerce and then to Chief of Staff; that has not happened – will hold where we are at. J. Christian: we need to adopt K. DAN: we did adopt, when Netexam is usable we take it over; there was questions about when the fees have changed over. Have to put the messaging together. That process will have to be built in the office. L. Christian: Question – why the state stop done level 1 M. DAN: level 1 N. Christina: level 2 and 3, Hydrostatic testing O. Richard: do you know anything about this LISA P. LISA: There may be an LSIB/Alaska on their website – I am looking now. If the fire service would push forward, it was so cumbersome Q. Christian: 10 question online; take it and send it – certification in the mail. R. LISA: information on the website – contact Jeff Morton, it is not a council thing S. Christian: at a stall T. DAN: in a stall? Waiting on NetExam for finalization – doing background work so when it is a go, move on the next step. Documents, cert directive, fire standards council this is how we do this. I don't want to wait and it will come back up 6 months from now.	
NFPA 472/1072: Haz Mat - Tyler Bones, LTC A. On the phone – Hazmat committee has fantastic members of the committee; you were part of that committee – really appreciate the support. B. Had a large committee; by the time we reviewed we had 15 committee members – BFAST made that request, due to the amount	

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	17 of 30
of questions – there was C. Test bank completed June 2019; pick one test bank and go with it. Finished. D. OPS practical skills sheets 2019; when committee looked at technician skills and operations review E. Fall 2019 – requested to review J&B test bank; final in first quarter 2020 to get to lain before F. 2nd round of OPS practical skills last quarter 2019 – comments, formatting, working – returned end of Dec 2019. G. May 2020 committee lead contacted by 2nd contractor – never had a conversation afterwards – have not reviewed more since 2019. H. Not have in the committee develop those practical sheets was awkward, review a test question look in the book I. Previous cycle developed skills made them better J. No curriculum J&B in future / IFSTA will have 2021 timeframe; awareness ops pushed out K. Slow process for new test bank / new skills hurts students taking tests – current test bank is first J&B, they are on 3rd Edition – you can no longer get the 1st or 2nd edition being forced to test on old bank using 3rd edition. L. DAN: What is the reason M. Publisher no longer has 1st or 2nd edition – 3rd only. N. DAN: Skill sheets – know of a contractor building skill sheets? O. SARA – 2 yrs. ago to build skill sheets for 1072; committee, um had the revisions, been a quirky process. Exactly what we are talking about, engaged, now we have to get this stuff done in the office – talk about this in the office. It was done because we were so far behind, and the staff in the office, position got cut, already behind, can't play catchup, P. DAN: I didn't remember why Q. SARA: same for bringing in lain and Chris – get someone in to do the workload while we have someone working over here. R. DAN: may want to revisit this as an ACTION ITEM S. SARA: revisions were in process, brought Chris in; office thing to figure out how are we going to finalize this stuff T. DAN: revisions are back? U. SARA: he just said they were playing phone tag. V. DAN: we want to close the loop on outstand skill sheets W. TYLER: sure absolutely any time	
NFPA 1001: Fire Fighter - Sara Garcia, SOA A. Skills sheets need final review / all tests packets back B. Don't know if they have been looked at / formatting C. MARK: yes, formatting is all that is needed to be done.	

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	18 of 30
D. SARA: final is testing – this test can be done, we still how to do the rollout how to tie it in. E. DAN: F. MARK: what does that look like for staffing and manpower.	
NFPA 1002 Driver Operator A. Vacancy, need committee lead B. Committee lead from their department – votes from all the regions; once we have a person we can move forward. C. Dave: I will take the committee lead D. SARA: we need to get cracking on that E. DAVE: once we get a chief filled – we did interview.	
NFPA 1003: Airport Firefighter - Darcey Perry, AAPF A. Verification for test banks – worked with Gordon – HAVE SARA SEND ME THE REPORT SHE PROVIDED TODAY. CC: Mark to get this info. B. Lt. Perry is identifying we are meeting the standard	
NFPA 1005: Marine FF for Land Based Firefighters A. Vacancy, need committee lead B. Dale Butts has left took anew role at a school in the states; we have lost our committee lead. Does anyone have a committee report? From and SME in the state, contact person for that standard – Todd Kollar, Training Specialist in SE (Juneau). Needed a test bank, who does the test bank, where does it come from, big three are not publishing a test bank for this and we could not find a third party for this, that was 6-months ago, radio silence since C. FLAG – need a committee lead; determine if Todd is the right guy to do this, can you carve out time. Can he put together a committee. AFD is interested in supporting as well, D. CHRISTIAN: can I nominate ALEX? E. DAN: Have F. Richard: Alex and discussed today; after the last meeting I asked Lloyd to do some groundwork, contacted two in the nation that have the program and where they got the test banks, the 3rd was the US Navy. Working down DoD line, that is a very slow process. We have not gotten further with that. We did bring Todd into that a bit, and will need to readdress G. DAN: make a note to putout a note to put together for interested parties (ACTION: Mark and Dawn) H. Richard: chiefs association got a grant for something similar, don't think we saw anything out of it. State fire chiefs got a grant for a live base I. SARA: are we spending too much time for one standard for one entity?	

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	19 of 30
J. DAN: yes, very small K. RICHARD: who is driving this – AFD, maybe they should cough up a committee – L. DAN: yes, but what's to stop any department – we should contact the southeast and Seward FD, ask if they know who has filled that spot, (action: Mark - CLINTON CRITES – F Chief) M. DAN: taught to their ff and so often do a class for their people, mostly they teach shipboard. Seward taught, Skagway. N. Dave: do we need to support a standard O. LISA: primary group – symposium in Valdez – not the full symposium – marine shipboard stuff – there is an acronym. They do this annually, and they are the primary user. AFD wanted it for the PORT, AFD steering the ship – t P. DAN: AFD has a vested interest; on their plate – conversations on breaks how do we find committee members – right now they happen to be in the bubble and might be interested. Q. DAVE: if they want the class and don't have people certified, if the students are – someone else needs to get there before they do? R. DAN: no, we don't give one person the whole test bank. See a small sliver of the bank to keep data integrity. S. RICHARD: CFI – T. CHRISTIAN: communication – reach out to those departments – Seward, AFD, Ketchikan, Juneau, Skagway – I think it is important to support it – they do have JPR, those are the departments you will find the SME's you are not going to find SME's in EEK, or Fairbanks. U. DAN: we have covered enough ground: NOTIFY THESE DEPARTMENTS FOR COMMITTEE MEMBERS – lots of coastal communities that may be interested (ACTION – Mark/Dawn) V. DAN: more interest than we think; not using our cert because they don't necessary need it – we are not being very responsive W. Christian: they may not be aware we have the program X. DAN: training is happening.	
NFPA 1006: Technical Rescuer - Don Werhonig, Alaska West Training Ctr A. New Team Lead B. Filling in for him today; Tyler Bones; Don is covering an OPS class. C. To move forward – correct standard needs to be adopted, old standard significantly different from old standard. Requires GTRescuer before any – current rope I, etc. without Technical. Adopt NFPA 1006 (New Business), to find committee members, DON will need help with that. (ACTION – Mark/Dawn) D.	
NFPA 1021: Fire Officer - Alex Boyd, AFD A. Dan: his report, they are ready and able to carry out the standard as is, they have the program built for FOII, 90% for FOIII.	

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	20 of 30

B. AFD teaching a 2nd class now, testing November 2020 - they taught a pilot program in Spring 2018. Received feedback and made changes – it is ready and complete. C. DAN: Virginia – do you have any update on FO? Did the skill sheets they tweaked are they uploaded in the newest standard or waiting for final review? D. VIRGINIA: waiting for final review; where they want to go with that program for FOIII and FOIV. I did not see completed skill sheets, and that was the last I heard. I don't know what the contractor finished up and where it is. E. DAN: NFPA – committee lead said it was done -need to get the work into the Administrator's hand (ACTION) F. DAN: FOIII is almost complete.	
NFPA 1033: Certified Fire Investigator – Bryan Crisp, Nikiski FD A. Dan: information in New Business – report essentially, Fire Investigator standard – no change in standard or skills in review in process at the moment. B. Certification directive – steerage document requires background and fingerprints when you get certified. Requires same at 3-year mark, committee recommendation and Alaska Association of Arson and Fire Investigators also recommend dropping fingerprint requirement for recertification – upon short review – we can't find any governing body that requires fingerprinting for recertification/renewal – if that was a copy / paste and historic – it's a money thing and a time thing – I have no reason to appose that be removed. C. Keep the background check upon research – don't need fingerprints for that – don't have to have fingerprints for every level for background check. Fingerprints are in the system, they don't change – Dan supports the position – don't want to take action until we see if there is someone else that requires this still – if we make that change. D. LLISA: Not doing fingerprints – name /DOB – only be Alaska – checking everything and that the person is the actual person. Higher chance of error without fingerprints. E. RICHARD: other side of that – on the police side we offer a special commission – you go through our background, every two years. F. DAN: That may be where it is copied over. We are not in a position to take action today, need to do a complete review before taking action. I don't think we have all the actions. G. Remove Fingerprints for Recertification H. Another Piece – 18-Month experience Dawn and I discussed earlier this week. Item D under initial requirements have a minimum of 18-months in Alaska, documentation from the Chief; the recommendation call it 18-Months experience PERIOD, not in ALASKA. Already decided. CERTIFICATION DIRECTIVE AMENDMENT _ ACTION/Dawn/Mark I. SARA: didn't make sense this civilian that had 25-years' experience in another state not required to do 18-months again here.	

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	21 of 30
J. DAVE: issue we K. RICHARD: L. SARA: exceptions have been made; 18-months experience, sure – Alaska specific. M. DAVE: not a determination at the meeting N. SARA: the council did not make a motion. O. LISA/DAWN: no this was not at last meeting P. That was another change to the minutes – Q. SARA: it was the Alaska specific experience of 18-months MOTION: 18-Months Experience 1st: Motion to remove the 18-Months in-state (Alaska) requirement to JUST be 18-months specific experience – Christian made the motion 2nd: Dan Grimes Discussion on the motion Approved??? Motion Carried Roll call: Jake, Walt, Brian Long, Dan, Richard, Sara, Joe, Christian, Dan, - all in favor.	
NFPA 1035: Fire Life Safety Educator/YFIS - Virginia McMichael, SOA A. Everything is done – YFIS, Educator I/II, waiting on test information to be done – uploaded into NetExam.' B. 16 students waiting to test from a prior class – try to get them tested C. Fire life safety – syllabus done – working J&B online portion of the class D. SARA: before you contact folks – do we have a paper test or otherwise E. MARK: test is loaded into NetExam, have to develop the process/procedure, and figure out how to score it. F. SARA: based on that hold off on contacting candidates, we are NOT ready to test. G. VIRGINIA: going to have to figure out who is interested. H. SARA: need to test in 2-year timeframe. I. MARK: it is uploaded / process in place to provide. J. JOE: all the standards for NetExam – will have backup paper test? K. MARK: yes, there will be backup tests – places in Alaska that we can't necessarily offer the online component. Yes, there is a paper test construct – process / procedures not complete and the scoring component. L. DAN: is that missing – how we do testing M. SARA: for areas that cannot get online – can still take on the tablet; less work in theory. N. MARK: plan B – option for paper tests, technology not our friend. O. DAVE: we are holding off for? P. DAN: we have a test bank –	

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	22 of 30
Q. DAVE: why not testing R. MARK: Net exam – we have to manually score that test – S. DAVE: score 16 students – not that much effort / scantron. T. MARK: don't have an answer to that U. (DO I HAVE A TEST BANK IN LXR?) V. VIRGINIA: 2019 they took the class W. DAN: Can we put this on a fast track to create a test for them? It is not our job to solve the in-office piece. We want them to have the test and this should be really easy. X. SARA: do we send paper with the tablets if they don't work? Y. DAN: there is a process	
NFPA 1041: Fire Instructor - Dan Grimes, CES A. Notes in Marks' admin report pretty accurate B. Went to committee – some skill sheets revisions C. Test bank revisions requested / tests went out / we don't have all the information. Broke out into levels – FSI I, others had FSI II, FSI III. D. 5 missing packages E. VIRGINIA: we are still missing some – F. SARA: test banks coming back – reviewing comments that have been come back. G. Dan: concern how we move forward, have a core bank – use it on net Exam; we are keeper of the bank first – concerned we are using – I bought test banks – deleted those questions, used several different aftermarket – core test bank H. JOE: on NetExam – does student have opportunity RECONVENE at 1631	
NFPA 1403/Live Fire Technician - Jason Buist, Ft. Greely F&EMS A. Christian: do we still need this? B. DAN: yes, we do, they only moved the instructor portion not the technician C. CHRISTIAN: do we do a JPR for 1403 D. DAN: Virginia do you have any information on that.	
NFPA 1407/AK Rapid Intervention Technician A. Vacancy need committee lead.	
NFPA 1521: Fire Department Safety Officer – Jake Bender, AFD A. Majority of work done; some items to send back for more input, final report to be prepared. Expectation to discuss at next meeting for Adoption – we never adopted this standard B. SARA: This is something we were going to do C. JAKE: Administrator lists 1521 as recognized standards – no adoption date	

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	23 of 30

D. SARA: skill sheets / test first – or E. JAKE: background -final report expected to go to Sara and the Committee and talk about it at the next meeting. (ACTION)	
AK Rural Fire Protection Specialist - Lisa Shield, SOA A. Not Specialist only B. Standard is completed C. Directive is completed D. Skill sheets completed for three certifications E. Committee held off on the testing, because it has not been adopted F. Move forward with adopting before moving forward G. Waiting for Old Business H. DAN: this is in old business, been a discussion point for several years to come up with an Alaska specific piece for identifying this is the epidemic of why we have a standards council – to create and adopt standards. While mostly we adopt, this specific piece is unique to Rural Alaska and needs to have something that references the specific for what they do. This is really cool we don't do that very often – and in our wheelhouse – we can tackle one. That's cool/great. This started as a make this piece fit, it became so different from what was actually being taught – standard council got involved – only standard referenced 1992 10600 did not fit the program at all, by our own policy and procedures as we adopt, we could not administer our standard it did not match what we say we will do. We went back to the committee to reference the appropriate documents to build a LEXY program to move forward with. Reference the material, write the standards that fit. The proposal was to suspend certifications under the program until we had that completed program. Decided to give a moratorium until October 1, after this meeting, so they had a chance to build it out. Give them that extra opportunity to take action. Now here we are, 12-months down the road I. I looked through this material last night; had an hour – I see a lot of work is done, a tremendous work -= there is a lot of stuff to look at, I am in no way comfortable to go – I have not had a chance to review it. The intent is a review would happen, as a council. Put a stamp of approval. What that means – we need to decide to take action – push down the road, suspend certification not training, or we adopt as is. Again, thanks for doing a huge amount of work -that's where we are at: J. JOE: I saw it and I like it, from a safety aspect, it looks really good. I like the program. K. Christian: just to start the process – prior to testing, L. LISA: you can't get a certification to meet any standard, resident, member of fire dept. meets those requirements. M. Christian: we can take the training, then become of age – with that line, they can't train if they can't meet the age?	

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	24 of 30

- N. LISA: the age is a factor, if they got the accreditation to do it themselves, allow someone to go through their training.
- O. Dave: have an interim meeting – to look closer at the items
- P. Christian: The Standard looks good
- Q. LISA: this is for the Standard adoption –
- R. CHRISTIAN: I think it would be better to approve, what's your opinion
- S. DAN: if I were to compare to a standard that exists, the meat is not here – this looks like an index for a standard – by index.
- T. Christian: standard by index
- U. DAN: look at the annex – this list is very short; I don't know if it lines with the many items we are doing. Here's the problem, I can't speak particularly to this, requires a deeper review – some of you have never seen it except right now. There are some things that don't hold up well, things from previous meetings that are not here, this is
- V. Christian: Dave – table my motion until the next meeting –
- W. DAN: owe it to ourselves and RFP set an interim meeting time – its not fair and its not fair to vote on something
- X. SARA: plan a meeting next week to meet the October 1 deadline
- Y. DAN: better off postponing
- Z. DAN: I think you are teaching people to run the pump, that standards doesn't match that. That's why its in FFI, I don't think that's what we are doing here – we haven't had time to dig into this – if we are teaching people to run a pump – forestry people – don't think this was referenced – it may be in the skills, or it may be the intent. I know you say it can be modified – a lot of these the list isn't as long for reference, in the front it references PPE, it doesn't list out these require a higher level of PPE, it is an assumption – this is all being done from an exterior. I'm not here to punch holes, we have to discuss more / review. Internal process mentioned, how we adopt and this needs to go through that process. Seeing that today for the first time – another motion – continue the moratorium on certification –
- AA.DAN: move forward with this –
- BB.SARA: give a month for the – in 2 weeks, do some research and come back to the table. In this month we should have this...can we adopt a standard
- CC. DAN: actually, have a meeting –
- DD. WALT: is this a circumstance, introduce the standard, pending a review by the committee.
- EE.Christian: remit as a body to review / adopt after this meeting and before the Spring meeting.
- FF. LISA: this is not new; it is an update.
- GG. DAVE: committee work on it rather than this group re-meeting.

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	25 of 30

- HH. Before December 1st....Propose we meet Mid November, Moratorium until Spring.
- II. Christian: in case no action – it doesn't lapse.
- JJ. Dave: even if we adopt the standard – directive, test, everything else needs to be approved. That could happen at the next regular meeting.
- KK.LISA: they adopt the standards – then the committee works on the skills, training records, directives – if the council is saying they are doing something different for this one.
- LL. DAVE: it just gives time to do it
- MM. LISA: it's all done – ‘
- NN. DAVE: = test banks?
- OO. LISA: not used until standard is done and we approve the other items.

MOTION: Christian: make a motion to adopt the standard

2nd Joe Dingman

Christian: resend my motion following the discussion.

MOTION: Dave: motion to have a meeting mid-November specific to adopt the Rural Fire Protection Standard and continue the moratorium

2nd Christian

Discussion – Christian: Moratorium extends to which certifications – basic fire program, ff program, specialist –

DAN: match the language we used before Specific to the Basic Fire Fighter no

To suspend Certification of the Rural fire protection special program, asci fire fighter program and apprentice fire fighter program three programs on October 1, 2020, if an update program is **NOT approved by AFSC**.

Christian: Since there is not an approved program it will suspend

Dan: we are trying to not have that happen

DAVE: why are we suspending – if we don't have an update, we have to suspend

DAN: standard is not being approved

DAVE: do we want to continue or do we want to suspend

SARA: we have the documents, we haven't had the time to review – we would love to not have to say we are not – we have something presented, just not in a timely fashion – do the right thing – abide by a few weeks.

DAVE: as long as we are not doing FF a disservice

CHRIATIOAN: It is the VPSO, if we suspend, they may not want to take it back

DAVE: Lisa – do we need to suspend it

LISA: I am going next week for a training for certification / VPSO in November will need to

DAVE: have you incorporated that into the curriculum now?

LISA: yes,

RICHARD: police standard council – if we use the rural fire protection training – no certification, just use the training.

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	26 of 30
DAN: original suspension on the floor -that was the right way to go about it – voted down, I thought suspending certification allowed training to continue – we are not saying this has been reviewed and meets – it just didn't fit. That was referenced standards outdated. DAVE: we said we would give it another year before suspending DAN: the need for training was more important than less important. MOTION: DAVE: We are going to take that October 1 suspension – move that to January 1. Christian: 2nd Motion Push the suspension date for certification dates until January 1, 2021, pending a meeting and review by council Jake Walt Dave Christian Joe Boothby Sara Grimes Unanimous Meeting date TBD	
X. Association Reports	
• Alaska Fire Chief's Association 1. No report, no action items • Alaska State Firefighter's Association 1. No report, No action items • Alaska Professional Fire Fighter's Association 1. No report, No action Items	
XI. Public Comment Period	
A. General Public Comment a. No public comments	
XII. Old Business –Chair – Dan Grimes – Reports and Action Items	
• Live Fire Training Alternative for Eligibility • Review of previous draft – tabled / brought back for Live Fire Trailer • MARK: accepted a contract – Trager won competitive process, 2 design meetings at this point. Delivery date of November, not going to meet that – it will slip, we have more time to develop how we will utilize, don't have to store for the winter, pick up in the spring. • Deliverable – colors samples, shields, design is priority cant share	Exhibit

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020	
Page:	27 of 30	
	- online. - Contract signed and approved - State of Alaska paid in full – we are in process	
	- Alternative Funding Research Update - No change, in between legislative sessions - Points – sponsor / draft bill – Representative Vance - Vance is in a pretty heated election cycle – if she gets re-elected for Homer area - Gary Knopp, died in a plane crash in CES community; he was very much in support of our process and he had a unique idea. That is very sad for a lot of reasons. - No movement = between legislative cycles until after November	Exhibit
	- Standards Prioritization Review, Report, and Implementation - Review and recap	See ops Revision
	- Initial Adoption of NFPA 10, most current edition - Covered / any additional action? - Are we comfortable with adopting this standard? - Adoption date changes when standard changes - MARCH 2018 / Sept 2018 – 1072 ADOPTED 2018 edition - NFPA 10 – NOT adopted (2012 edition) could adopt the newest standard and test to newest standard - RICH: 2012 – lists the actual which one it references, checking to see if this was amended. - Are we adopting a standard or managing a test? - Christian: take over the testing – adopting the standard and coordinating the training. - DAN: what training do we provide – I don't think the state has ever provided training. - CHRISTIAN: - DAN: providing a testing service only; what programs can you cut? if it is not ours it could - We have a current path forward for the people using it, I don't use that standard so I can't speak particularly to that. - Christian: do the line by line amendments? - Rich: it is not - DAN: they reference the building codes and NFPA 10, if we adopt the current, we are in the spirit – adopting the most current version - Christian: we are adopting the current that IS being used - Christian: MOTION TO ADOPT NFPA 10 2010 edition 2nd Dan Grimes - Discussion: Roll call: Jake – yes Walt – yes Grimes – yes Sara	

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020	
Page:	28 of 30	
Rich Joe Hartley Dave – yes Unanimous – ADOPTING NFPA 10, MOST CURRENT EDITION AVAILABLE. International fire code as adopted by the state of Alaska 13.AAC.50.025		
- Tracking Changes Within Standards Development - Review and recap. Brian Long, committee lead - Seeking to develop system to track changes in NFPA standards through their history for our adoption, so we can see what changed and how we take those changes to create a system for notification and prompts for renewal requirements for those changes. - Spent a lot of time in fires service and Colorado service that had tackled this situation. - Recurrent training hours get a notification if training hours change, standards. Brian will look at other areas and give the committee and update. No reason to reinvent the wheel.		
- Fire Officer II Delivery Alternatives - Already gave a report on this earlier; ready for delivery after administrative review.		
- Rural Fire Protection Program and Adoption - Talked about that.		
XIII. Lunch		1145
XIV. New Business – Chair – Dan Grimes - Reports and Action Items		1315
- Operations Plan Review - Table until the next meeting – DAN - Christian – 2nd - VOTE: approved		
- Items not otherwise listed - Certifying Officer Training Process - Check in to see where we are; class online? Fire Chief’s to be CO. - At fall conference, what options there are now? We are short of CO’s for a while now, that hasn’t been an issue with COVID – it will be a need moving forward. Dan has someone going through the process - MARK: no additional information – appraisal component. We need more CO’s, training, proctor side / instructor side all part of the package.		

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020
Page:	29 of 30
2. CFI Renewal Process a) NFPA 1033- scratch that off b) Who needs fingerprinting? c) Bryan Crisp and Rich Boothby will look at this.	
• Nomination/Election- Vice Chair (Fall) 1. Sara Garcia, Seat C: Fire Fighter Representative / ASFA – expires October 15, 2020 a) Holding another meeting – should we wait? b) Hope Sara reapplies, recommend her to take this seat on again if she is willing c) Dave: nominate Sara d) 2nd Dan Grimes – (1) Anyone apposed Sara to serve as Vice Chair? (2) Approved – thank you Sara.	
•	
XV. AFSC Plaque Nomination- Members- Action	
A. Recognition of Council Member Service a. Arlene Skafested b. ACTION (Mark/Dawn) will follow up on this c.	
B. Plaque- Outstanding contribution a. Bryan Crisp b. Lisa Shield c. Jeff Tucker d. Gordon Descutner – plaque, on the wall and a letter	
XVI. Review list of Action Items - Chair – Review. • Responsible persons action list developed from this meeting • Short list of action / (MARK/DAWN) • Within 21 days to have this out. (note: Spring completed / sent draft to leadership in 1 week or less – never were passed on)	
XVII. Future Agenda Items - Chair – TBD – Review • Request to please submit for next meeting	
XVIII. Future Meeting Dates - Chair – TBD – Report	

AGENDA OF MEETING-EX NOTES

Date:	Saturday, September 26, 2020		
Page:	30 of 30		
• TABLE until we have an idea of what is happening with legislature, covid, etc. JUNEAU in MARCH • Doodle poll for dates – send in January? • Interim meeting – Middle November – VPSO academy • LISA: Nov 14 for 11 days. • November 7, weekend (?) Saturday. DOODLE Poll, propose dates 1st – 7th of November (minus Nov 3, election day) • Are carrying on business as usual for Lisa.			
XIX. Adjourn - Chair – TBD – Action • Motion to adjourn Dan • 2nd – Hartley • Time: 1800.			